



## Senior Actuary

### About Us

Mockenhaupt provides pension and health/welfare actuarial and consulting services to over 400 municipal employee benefit plans across the Commonwealth of Pennsylvania. MBG also administers the Municipal Benefits Services (MBS) Trust that provides health and welfare employee benefit programs and related administrative services to municipalities.

MBG has an immediate opening for a Senior Actuary. The ideal candidate should have experience with government pension plans and Other Postemployment Benefits (OPEB) and able to meet and consult with clients, as needed. This is a remote work-from-home position. Occasional travel for client meetings and to the Pittsburgh office may be required.

### Job Responsibilities

The Senior Actuary is responsible for the calculation and certification of pension and OPEB valuations and studies.

This position will also be responsible for:

- Setting assumptions for actuarial reports and studies, including documentation of support/justification of assumptions
- Assisting with directing the actuarial analyst personnel in the completion of the actuarial tasks
- Assisting with the preparation of actuarial reports and studies
- Establishing and updating policies, processes, templates, and guidance for preparing actuarial reports and studies
- Maintaining and updating actuarial programs for valuation processing
- Preparing written communications to clients explaining assumptions, contribution requirements, report results, and proposed changes
- Responding to client questions about reports, studies, and assumptions
- Staying up to date on actuarial standards of practice and any other applicable rules and regulations
- Attending client meetings
- Providing expert testimony, when requested, for arbitration hearings

### Qualifications

The successful candidate should possess the following qualifications. All qualified candidates will be considered.

- Minimum certification of Enrolled Actuary and 5 years of public pension experience
- Bachelor's Degree in Actuarial Science, Statistics, Mathematics, or related discipline
- Knowledge of valuation requirements, financial projection and reporting principals, and accounting standards (GASB/FASB) as they apply to pension and OPEB plans
- Experience with federal and state pension regulations and filing requirements
- Some programming skills, including PC and spreadsheet abilities, ProVal knowledge is a plus
- Detail oriented and comfortable working in a fast-paced office environment
- Excellent communication skills
- Must be highly resourceful, self-motivated, and able to effectively multi-task
- Highest level of ethics and integrity
- Highly organized with strong project management skills with the ability to consistently meet deadlines
- Proficient in Microsoft Office suite (Word, Excel, Access, PowerPoint, and Outlook), Adobe Acrobat, and virtual meeting platforms (Microsoft Teams and Zoom)

### Compensation

Compensation commensurate with previous experience and qualifications. Benefits include medical, dental, vision, life, and disability insurance coverage and a generous paid time off program. In addition, the successful candidate will be eligible to participate in our 401(k)/profit sharing plan.

### Application

Applicants should submit your resume, three references, and compensation requirements to [mbgemployment@mbgbenefits.com](mailto:mbgemployment@mbgbenefits.com).